

**MINUTES**  
**BOARD OF EDUCATION MEETING**  
**PERU ELEMENTARY SCHOOL DISTRICT 124**  
**July 20, 2022, 6:00 PM**

**CALL TO ORDER**

The regular meeting of the month of June of the Board of Education of Peru Elementary School District 124, LaSalle County, Illinois, was called to order in the Learning Resource Center at Parkside School by Board President Patti Leynaud, on Wednesday, July 20, 2022, at 6:00 p.m.

**PLEDGE OF ALLEGIANCE**

President Leynaud led the Board and audience in the Pledge of Allegiance.

**ROLL CALL**

PRESENT: Members Rob Ankiewicz, Josanne Bruins, Austin Taylor, Vice President C.G. Pillai, President Patti Leynaud and at 6:12pm Member John Atkins.

OTHERS PRESENT: Superintendent Jamie Craven, Board Treasurer Eric Heagy, Brent Ziegler and Kim Evans.

**MOTION:** Moved by Vice President Pillai, seconded by Member Bruins, to approve the meeting agenda of June, 15 2022. ROLL CALL, VOTING AYE: Pillai, Bruins, Ankiewicz, Taylor and Leynaud. NAYS: None. **The motion carried 5-0.**

**PUBLIC COMMENT, CORRESPONDENCE AND ANNOUNCEMENTS**

Vice President Pillai gave notice that after 34 years of living in Peru and 18 serving on the Peru Elementary School District Board of Education, he will be resigning from his position on the Board of Education effective at the end of August 2022. He will be relocating to the suburbs to be closer to his three daughters. Once an official letter of resignation is presented to the Secretary to the Board of Education the District has 60 days to post the Board vacancy. A potential timeline will be shared with Board Members at the August Regular Meeting.

**CONSENT AGENDA**

**MOTION:** Moved by Member Ankiewicz, seconded by Vice President Pillai, to approve the following items in the Consent Agenda:

- June 15, 2022 Board of Education Meeting Minutes
- June 15, 2022 Executive Session Minutes
- Financial Reports
- Treasurer's Report
- District Bills
- Required Board and Employee Travel Expense Reimbursements

ROLL CALL, VOTING AYE: Ankiewicz, Pillai, Leynaud, Atkins, Bruins and Taylor. NAYS: None. **The motion carried 6-0.**

## REPORTS, UPDATES AND INFORMATIONAL ITEMS

### Quarterly Treasurer's Report

Board Treasurer Eric Heagy presented the June 30, 2022 End of Year Cash Management and Brokerage Accounts. The Cash Management account has earnings of about 34 basis points. The Brokerage account has shifted drastically with a net of -4.6%. Every fund is in a surplus other than the Tort Immunity Fund.

### Superintendent's Report

#### Mr. Craven Reported:

- New Staff Introductions: Parkside Principal Brent Ziegler and Director of Student Support Services Kim Evans.
- Summer project updates were given to the Board. Currently the District's summer projects entail the Northview Roof Project, Parkside Hot Water Boiler & Softener System, SmartBoard Installation, Parkside Gym Floor, Cleaning and Repairs and the Parking Lot Crack Filling.
- The Fiscal Year 2022-2023 Budget Process has begun. A tentative budget will be presented at the August meeting. The budget will be displayed on public for 30 days and will be approved at the September meeting.
- COVID Return to Learn Plan-

As of today, there is no new IDPH/CDC guidance for schools. It is expected that as we get closer to school starting we will receive some updates regarding quarantine guidelines for known positives. We anticipate that we will start the school year "like a normal year" and adjust accordingly.

SHIELD testing is again available to schools next year free of charge. We have indicated that Peru Elementary will participate so testing will be available to families on a voluntary basis. Being registered with SHIELD also allows the district to perform rapid tests under the State's CLIA waiver. A Clinical Laboratory Improvement Amendment (CLIA) Certificate of Waiver is a certification that allows a facility, primarily laboratories, to legally examine a person through waived tests in order to assess health, diagnose, and determine treatment. If we start to experience another outbreak next year or new variant we will have these tools in place to respond. Again, at this point I believe that we will begin school with no restrictions or COVID mitigation practices in place. However, I want us to be prepared in the event that it becomes necessary.

- Upcoming Dates: July 18- August 5 Jump Start summer School; July 25-29 Annual Audit Newkirk and Associates; July 26 Administration staff returns full time; August 2 Registration at Parkside School; August 3 Smartboard Training for staff; August 4 Crisis Response/First Responder Meeting; August 5 New Staff Orientation; August 8 CPI Training for staff; August 16-17 Teacher Orientation; August 18 first day of school.

## ACTION ITEMS

### Approval of the 2022-23 Parent & Student Handbook

**MOTION:** Moved by Member Atkins, seconded by Member Taylor, to approve the 2022-2023 Parent and Student Handbook. ROLL CALL VOTING AYE: Atkins, Taylor, Pillai, Bruins, Leynaud and Ankiewicz. NAYS: None. **The motion carried 6-0.**

### Approval of the 2022-23 Substitute Handbook

**MOTION:** Moved by Member Bruins, seconded by Member Pillai to approve the 2022-23 Substitute Handbook. ROLL CALL, VOTING AYE: Bruins, Pillai, Taylor, Leynaud, Ankiewicz and Atkins. NAYS: None. **The motion carried 6-0.**

**Approval of the 2022-23 Employee Handbook**

**MOTION:** Moved by Member Taylor, seconded by Member Bruins to approve the 2022-23 Employee Handbook. ROLL CALL, VOTING AYE: Taylor, Bruins, Atkins, Ankiewicz, Pillai and Leynaud. NAYS: None. **The motion carried 6-0.**

**Approval of the 2022-23 Substitute Pay Schedule**

**MOTION:** Moved by Member Ankiewicz, seconded by Member Atkins to approve the 2022-23 Substitute Pay Schedule. ROLL CALL, VOTING AYE: Ankiewicz, Atkins, Bruins, Taylor, Pillai and Leynaud. NAYS: None. **The motion carried 6-0.**

**Approval of the 2022-23 District Discipline Improvement Plan**

**MOTION:** Moved by Member Atkins, seconded by Member Bruins to approve the District Discipline Improvement Plan. ROLL CALL, VOTING AYE: Atkins, Bruins, Taylor, Pillai, Leynaud and Ankiewicz. NAYS: None. **The motion carried 6-0.**

**Approval to Establish a Recommended Date, Time and Location of the Fiscal Year 2023 Public Budget Hearing**

**MOTION:** Moved by Vice President Pillai, seconded by Member Bruins to approve the fiscal year 2023 Public Budget Hearing date, time and location on Wednesday, September 21, 2022 at 6:00pm at Parkside School. ROLL CALL, VOTING AYE: Pillai, Bruins, Atkins, Ankiewicz, Taylor and Leynaud. NAYS: None. **The motion carried 6-0.**

**Approval of the Impact Print Maintenance Agreement**

**MOTION:** Moved by Member Ankiewicz, seconded by member Taylor to approve the Impact Print Maintenance Agreement. ROLL CALL, VOTING AYE: Ankiewicz, Taylor, Bruins, Atkins, Leynaud and Pillai. NAYS: None. **The motion carried 6-0.**

**EXECUTIVE SESSION**

**MOTION:** Moved by Member Bruins, seconded by Member Ankiewicz, to adjourn to Executive Session at 7:00 p.m. for the discussion of information regarding the employment, performance, or dismissal of employees or district legal counsel; and discussion of information related to employee salaries, benefits, and issues related to collective bargaining. ROLL CALL, VOTING AYE: Bruins, Ankiewicz, Atkins, Leynaud, Pillai and Taylor. NAYS: None. **The motion carried 6-0.**

**RETURN TO REGULAR SESSION**

**MOTION:** Moved by Vice President Pillai, seconded by Member Atkins, to return to Regular Session at 7:15 p.m. ROLL CALL, VOTING AYE: Pillai, Atkins, Bruins, Taylor, Leynaud and Ankiewicz. NAYS: None. **The motion carried 6-0.**

**ACTION ITEMS AFTER EXECUTIVE SESSION**

**Approval of Employment**

**MOTION:** Moved by Member Ankiewicz, seconded by Member Taylor, to approve the employment of Rachel Berger as the 8<sup>th</sup> Grade Math Teacher at Parkside School for the 2022-2023 school year. ROLL CALL, VOTING AYE: Ankiewicz, Taylor, Pillai, Leynaud, Atkins and Bruins. NAYS: None. **The motion carried 6-0.**

**Approval of Employment**

**MOTION:** Moved by Member Atkins, seconded by Member Ankiewicz, to accept Kaleigh Parham as a paid social work intern for the 2022-2023 school year. ROLL CALL, VOTING AYE: Atkins, Ankiewicz, Leynaud, Pillai, Bruins and Taylor. NAYS: None. **The motion carried 6-0.**

**Approval of Employment**

**MOTION:** Moved by Member Bruins, seconded by Vice President Pillai, to approve the employment of Eleanor Cullinan as the full day Preschool teacher at Northview School for the 2022-23 school year. AYE: 6, NAY: 0. **The motion carried 6-0.**

**Approval of Employment**

**MOTION:** Moved by Member Bruins, seconded by Member Atkins, to approve the employment of Bethany Tinkler as the full time Northview School Administrative Assistant for the 2022-2023 school year. AYE: 6, NAY: 0. **The motion carried 6-0.**

**Approval of Resignation**

**MOTION:** Moved by Member Bruins, seconded by Member Ankiewicz to approve the resignation notice from Carol Ploch, full day Preschool Teacher at Northview School effective July 6, 2022. AYE: 6, NAY: 0. **The motion carried 6-0.**

**Approval of Resignation**

**MOTION:** Moved by Vice President Pillai, seconded by Member Ankiewicz to approve the resignation notice from Briana Reardon, full-time administrative assistant at Northview School effective July 13, 2022. AYE: 6, NAY: 0. **The motion carried 6-0.**

**Authorization of Destruction of Verbatim Audio Records from Executive Sessions Held Prior to January 1, 2021 per the Illinois Open Meetings Act, 5 ILCS 120**

**MOTION:** Moved by Member Atkins, seconded by Member Bruins to approve the authorization of destruction of verbatim audio records. ROLL CALL, VOTING AYE: Atkins, Bruins, Ankiewicz, Taylor, Pillai and Leynaud. NAYS: None. **The motion carried 6-0.**

**Consideration of Approval to Release Executive Session Minutes Held on the Following Dates, with Exceptions as Noted in Minutes in Which the Need for Confidentiality Remains: January 13, 2022; January 19, 2022; February 16, 2022; March 3, 2022; March 16, 2022; April 27, 2022; May 18, 2022; June 1, 2022; June 15, 2022**

**MOTION:** Moved by Member Bruins, seconded by Member Taylor to approve the release of Executive Session Minutes. ROLL CALL, VOTING AYE: Bruins, Taylor, Pillai, Atkins, Leynaud and Ankiewicz. NAYS: None. **The motion carried 6-0.**

**ADJOURNMENT**

**MOTION:** Moved by Vice President Pillai, seconded by Member Bruins, to adjourn at 7:18 p.m. AYE 6, NAY 0. **The motion carried 6-0.**

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Patti Leynaud, President

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Megan Baltikauski, Board Secretary